

SOUTHWEST MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Tye Bruno, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and school based Title I Parent Involvement in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

Southwest Middle School's mission is to strive to maximize learning for all students. The Title I Program will strive to increase parental involvement through activities to build capacity and through ongoing communication.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Through multiple forms of communication such as parent newsletters, flyers, marquee, Blast Email, and our school website, we will extend an invitation for parents to come on campus, to review and participate in the development of the Parent Involvement Plan and to become a member of our schools SAC committee. Spending of Title I's 1% will be discussed at these meetings. Parental feedback will be collected through event evaluations and meeting minutes on how parent programs and activities can be funded to help parents help their children (ie. Programs that may include but aren't limited to Parents as Teachers Programs, School-wide and Reading Improvement Programs).

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA - Individual Disabilities Act	Parents are informed of parent and student rights under the Individual with Disabilities Act when they are notified of and during the (IEP) Individual Educational Plan meeting,
2	ESOL	Provide services to students and parents who are English Language learners.
3	Parent Portal	Provides student grades, information and resources for parents to help their children with academics.
4	School Website	Provides federal information and resources for the parents, educational resources. it provides Title I data and resources, dates of school activities, and student data.
5	Title II	Title II funds provide professional development resources. School Technology Services provide technical support, technology training, and licenses for software programs.
6	Title X- Homeless	The Hearth Program, funded by Title X, provides support for homeless students. Title I provides support for this program and many other activities through the Hearth Program.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Schedule Annual Parent Meeting	Principal	August 2015	School Calendar
2	Develop Flyer for students	Title I	September 15, 2015	Flyer
3	Blast Email to parents	Title I	September 15 & 21, 2015	email of message

4	Agenda	Title I	September 18, 2015	Agenda
5	Develop Sign--In Sheets	Title I	September 18, 2015	Sign-In Sheets Summary
6	Surveys	Title I	September 18, 2015	Copy of Results
7	Explain Title I PowerPoint, Compact and Parent Involvement summary to all attending families	Title I and APC	September 22, 2015	Copies of materials, including the Powerpoint, PIP, and other resources that were distributed.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Involvement Meetings will be first held in the evenings. At the first meeting the team will decide on flexible times and dates to hold future meetings. (Majority will make the decision)

* All times are subject to change.

* Translators are available if notified one week in advanced.

* The first parent meeting of the year will be the Annual Parent

Meeting that is dated 9/22/15 from 6:30-8:00 p.m.

* iMOM meetings will be held 3-4 times a semester before school from 8:15-8:55 a.m. in library beginning in October 2015.

* All Pro Dads Meetings will be held 3-4 times a semester before school from 8:15-8:55 in the library beginning in September 2015.

* Conferences are held from 8:25 to 8:55 a.m. Monday through Friday.

* SAC is usually held on a week night beginning at 5:30 in the library. We can have between 4-8 meetings a year.

* Other parent activities will be included and ongoing throughout the school year.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Orientation for 6th Graders	Administration	Parental information	First Semester	Parent Evaluation
2	Media Madness	Librarian on campus	Educate parents on resources available to help their children do research in their academic subject areas	First Semester	Parent Evaluation
3	FL State Assessments Night	Teachers / Administration	Provides information to parents on the expectations of the Florida State Assessments	Second Semester	Parent Evaluation
4	Annual Meeting	Administration/Teachers/Title I Facilitator	Parental Programs, Title I , curriculum, expectations, Compacts, Parent Involvement Plan, and Discipline Plan.	First Semester	Parent Evaluation/Attendance
5	Newsletters	Faculty Member	Parental information as to what is happening on campus academically	Monthly	Survey
6	Accelerated.STEAM Night	STEAM / Accelerated Teachers	Awareness as to what is happening in this specific program	Second Semester	Parent Survey
7	5th Grade Parent Night	Guidance	Introduce 5th Graders to 6th Grade Teachers, programs, and facility.	End of Second Semester	Parent Evaluation
8	Parent Movie Nights	Teachers (Reading , History)	Reading strategies across the curriculum are introduced, modeled, and practiced.	One each semester if not more.	Parent Evaluation
9	I MOM's Morning	Mrs. Peterson / Mrs. Lynn	Increasing parent involvement,	3-4 meetings	Parent Evaluation / Attendance

			and parenting skills which could potentially boost student achievement.	each semester	
10	Choices	Guidance	Provide students and parents with information on careers.	Second Semester	Student 4 Year H.S. Plan
11	All Pro Dad's	Mr. Titus Gainous	Increase parent involvement and parenting skills to help increase student achievement.	3-4 meetings each semester	Parent Evaluation / Attendance
12	8th Grade H.S. Visits	Guidance	Planing for High School	Second Semester	Plans and Scheduling
13	Parent Portal & Technology Night	Mr. Titus Gainous / Ms. Kaila Paige-Culmer	Educate parents on navigating through this resource to access student's grades, records, etc.	First Semester	Parent Evaluation / Attendance

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Survey Results	Administration	Family Friendly Schools, testing updates, academic preparation for exceptional student learning, monitoring information	2015-2016 School Year	Student Progress, Parent questionnaires
2	Parent Teacher Communication and Conferencing	Administration, Teachers, Counselors, and Title I Facilitator	Build trust and better communication between parents and teachers	2015-2016 School Year	Teacher and Parental Feedback, parent communication
3	Staff Professional Development	Parent Involvement Interventionist and Administration	Increase the level of involvement of parents to become active in the decisions made at the school .	2015-2016 School Year	Parent surveys / evaluations 2011

4	Keep pupil services, personnel, and administration informed about Title I activities to insure that messages are relayed to parents when communication is made	Parent Involvement Interventionist	Increase the level of parent involvement	2015-2016 school year	Parent surveys/evaluations
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: *Title I Newsletters are available through our school's website.

*SWMS Newsletters are sent home monthly

*Accelerated/Steam Night during second semester

*Great American Teach-In (November 2015)

*Parent/child game nights to reinforce reading strategies being taught across the curriculum. (Once each semester)

*School website and teacher e-mail addresses are available as another means of communication throughout the school year.

*Parent Portal Night is in operation to help parents access students grades,resources, and information.

*Parents have access to a computer on-campus as a Parent Resource

Center in the case that they need to get on Parent Portal or use the internet for educational information.

*Parent Resource Centers offers homework help on Tuesdays and Thursdays.

*Books Bridge Bus Program is a mobile library that promotes literacy.

*Book Fair evening event for parents and their children in the Fall and Spring.

*Campus visit from 5th Graders in the Spring of 2015 (Parents are Welcome).

*High Schools visit 8th grade students during second semester.

*District Parent University

*Activities will be added throughout the school year for students and parents to help with education and the environment of being "family friendly."

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: SWMS will provide parents information through the Parent PRIDE Compact, the Parental Involvement Plan, the PIP Summary Brochure, the Blast(email), agendas, School Newsletters, Parent Portal, flyers will be distributed for the Mulberry Parent Resource Center, and the Annual Meetings within the first nine weeks of classes. Curriculum and assessments are explained through conferences, parent/teacher phone calls, e-mails, face to face meetings, and during the Annual Meeting when parents make classroom visits. By joining the SAC committee the parents will have an active part in the development of the School Improvement Plan, receiving data on school progress, and help with decisions on money for Title I funded resources. Parents who participate on the Parent Involvement Team will help develop the Compact and write the Parent Involvement Plan Summary. The district's website www.polk-fl.net and the school's website <http://swms.polk-fl.net>, provide parents with important dates on the calendar and information about the Parent Involvement Resource Centers and Parent University.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: SWMS, has on staff, at least 3 Sign Language translators, bilingual teachers, and paras. With notification, we can meet the needs of parents that speak other languages. This will enable them to fully participate in their child's education. On the SWMS Website parents will find key information relating to our school translated into Spanish and Haitian Creole. Parent meetings are advertised through flyers, website, marquee, and the Blast. Parents will be notified via Blast Email and flyers to participate in SAC and PTA Meetings. Parents will be empowered as stakeholders and parent involvement programs, Title I budget, and activities will be discussed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement	Florida Christian Association (FCA)	Kevin Long	Helping students by giving encouragement, school supplies, and support for the needy	Throughout the school year

	activities [Section 1118(e)(13)].				
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Math Game Night	1	50	give parents insight to developing skills at home
2	Reading Scavenger Hunt	1	65	providing parents with examples of foreshadowing and inference to help them build skills at home

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	A Framework For Understanding Poverty	2	50	Helped us to understand poverty related behaviors and gave us interventions

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Participation in volunteering	Communication efforts will be improved to make parents more comfortable with volunteering at Southwest Middle
2	Economicly Disadvantaged lack of transportation to activities	Provide parents with citrus connection bus route maps and passes

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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